

**Village of Rockdale
Board Meeting Minutes
August 17, 2020**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Jeri Boden, Alicia Hynes, Cynthia Meyers and Sarah Halvorson
Village Board Members Absent: None
Others Present: Terri Van Den Einde, Linda Dieckhoff, Jody Wolf, Jim Hynes, Bruce Barlow, Bob Salov (Cambridge EMS), Devon Flonigen (Keller Inc.), Gene Kapsner (Oakland Town Chair), Shane Johnson (Cambridge Fire Department), Terry Johnson (Cambridge Fire Department)
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed everyone.
 - a. No Announcements
6. **Preview of Agenda.** Under closed session it should be Section 19.85(1)(c)
7. **Cambridge Fire/EMS presentation regarding Fire/EMS station expansion.**
Devon of Keller Inc. presented a video created by current Fire/EMS staff of the current facility and why additional space is needed. After that a presentation of why a new facility is needed that included concerns and problems of current facility.

This will be a three-phase project at a projected cost of \$6.5 million. Each municipality will have to do a 20 year loan for their share – this includes the cost of land to pay back Christiana.
8. **Public Comment – Two Minute Limit Per Person.** None
9. **Discussion and possible approval of Village Board draft minutes of July 20, 2020.**
Tabled until next month.

10. **Old Business.**
 - a. **Discussion and possible action regarding brush/yard waste drop-off site signage.**

Boden found a vertical sign with post at a cost of \$22 saying "Village of Rockdale Residents Only". After discussion it was decided to find out the cost of a larger sign that would say "Yard Waste Drop Off for Village of Rockdale Residents Only". Tabled until next month.
 - b. **Discussion and possible action regarding Community Center door repairs.**

We have not received an estimate. Tabled until next month.
 - c. **Discussion and possible approval of Revised Scope of Work with Capital Area Regional Planning Commission (CARPC).**

Motion by Nelles, second by Meyers, that the Village Board agrees with the Plan Commission and approves the Draft Scope of Work and Draft Public Participation Plan in updating the Comprehensive Growth Plan for the Village of Rockdale. Motion carried 5-0.
11. **New Business.**
 - a. **Discussion and possible action regarding appointment of Sarah Halvorson as an election official for 2020-2021 term.**

Motion by Hynes, second by Boden, to approve the appointment of Sarah Halvorson as an election official for 2020-2021 term. Motion carried 5-0.
 - b. **Discussion and possible action regarding right-of-way trees at 123 East Adams Street.**

Tabled until next month.
 - c. **Discussion and possible action to approve bank account signers.**

Motion by Halvorson, second by Boden, to have Julie Nelles, Cynthia Meyers and Jeri Boden as bank account signers for General Fund, Beautification Fund, Sewer Loan and Safe Deposit Box. Motion carried 5-0.
 - d. **Discussion and possible action regarding Midstates Recreation quote for playground repair.**

Motion by Hynes, second by Meyers, to approve the quote from Midstates Recreation in the amount of \$97.41 for the playground repair part. Motion carried 5-0.
12. **Public Comment – Two Minute Limit Per Person.** None
13. **Discussion and possible approval of Treasurer's Report/Approval of Bills.**

Motion by Meyers, second by Hynes, to approve the Treasurer's Report and checks #6674 - #6692 and ACH in the amount of \$5,283.50. Motion carried 5-0.

14. **Discussion and possible approval of General Village Bank Reconciliations.**
Motion by Boden, second by Nelles, to approve the General Village Bank Reconciliations for July 2020. Motion carried 5-0.

15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**
Motion by Hynes, second by Meyers, to approve checks #5985 - #5988 in the amount of \$691.34. Motion carried 5-0.

16. **Discussion and possible approval of Sewer Bank Reconciliations.**
Motion by Boden, second by Nelles, to approve the Sewer Bank Reconciliations for July 2020. Motion carried 5-0.

17. **Any Other Business.**

A request was received asking if we would be installing an Absentee drop off box. It was indicated that there could be a problem with vandalism.

A call was received regarding the excessive blasting that occurred today.

Hynes suggested that the Village should look at some sort of long term plan to update the Community Center building.

18. **Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility over (Village Clerk-Treasurer Position).**

Motion by Nelles, second by Meyers, to go into closed session pursuant to Wisconsin State Statutes Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility over (Village Clerk-Treasurer Position). A roll call vote was taken with all board members voting aye. The board went into closed session at 7:58 p.m.

19. **Return to Open Session.**

Motion by Meyers, second by Hynes, to return to Open Session at 8:20 p.m. A roll call vote was taken with all board members voting aye.

20. **Discussion and possible action regarding items from Closed Session.**
Motion by Halvorson, second by Nelles, to accept the resignation of Clerk-Treasurer Dieckhoff effective August 19, 2020. Motion carried 5-0.

Motion by Nelles, second by Meyers, to pay Clerk-Treasurer Dieckhoff her salary through August 19 (pro-rated) plus all comp hours earned at \$20.00 per hour. Motion carried 5-0.

Motion by Nelles, second by Halvorson, to appoint Gary Hartog as the new Clerk- Treasurer for the Village of Rockdale with probationary period continuing through September. Motion carried 5-0.

Motion by Nelles, second by Meyers, that Gary Hartog will be paid an annual salary of \$12,000 (pro-rated for August) effective upon Oath of Office and working a minimum of 15 hours per week. Hartog was hired with hours ranging from 15 to 20 hours per week. Motion carried 5-0.

Some items to be discussed with Hartog is designated hours (planned schedule) and training.

21. **Adjournment. Motion** by Hynes, second by Halvorson, to adjourn at 8:32 p.m. Motion carried 5-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer