Village of Rockdale Board Meeting Minutes June 15, 2020

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Community Center.

2. Attendance Roll Call.

Village Board Members Present: Julie Nelles, Jeri Boden, Alicia Hynes, Cynthia Meyers and Sarah Halvorson Village Board Members Absent: None Others Present: Terri Van Den Einde and Linda Dieckhoff

- 3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting.
- 4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
- President's Welcome/Announcements. President Nelles welcomed everyone.
 a. No Announcements
- 6. **Preview of Agenda.** No changes.
- 7. Public Comment Two Minute Limit Per Person. None
- 8. **Oath of Office for new Village Board Trustee Sarah Halvorson.** Clerk-Treasurer Dieckhoff gave the Oath of Office to Sarah Halvorson.
- 9. Discussion and possible approval of Village Board draft minutes of May 18, 2020.

Motion by Hynes, second by Meyers, to approve the draft minutes of the May 18, 2020 meeting. Motion carried 5-0.

- 10. Old Business.
 - a. Discussion and possible action regarding adoption of Resolution 2020-02 Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Payment Installments Due on or After April 1, 2020.
 Motion by Nelles, second by Boden, to adopt Resolution 2020-02 Authorizing a Taxation District to Waive Interest and Penalties on Property Tax Payment Installments Due on or After April 1, 2020. Motion carried 5-0.

11. New Business.

- Discussion and possible approval of request from James and Alicia Hynes to create a new CSM to increase size of lot at 115 Benton Street (parcel 0612-231-6753-2) and to decrease size of the lot at 226 Sheldon Street (parcel 0612-231-6741-6). The properties are zoned R-1. Motion by Meyers, second by Boden, to approve the request from James and Alicia Hynes to create a new CSM to increase the size of the lot at 115 Benton Street (parcel 0612-231-6753-2) and to decrease size of the lot at 226 Sheldon Street (parcel 0612-231-6753-2) and to decrease size of the lot at 226 Sheldon Street (parcel 0612-231-6741-6). The accessory shed will meet the setbacks per Zoning Code 13-1-160(e)(1). Motion carried 4-0. Hynes abstained.
- b. Discussion and possible approval of estimate for removal of tree at 325 Benton Street.

Motion by Boden, second by Hynes, to approve the bid from Krizan's Tree Service, Inc. for tree removal and stump ground out at 325 Benton Street in the amount of \$1,100. Motion carried 5-0.

c. Discussion and possible action regarding 2019 financial statements and audit results for the Village of Rockdale prepared by Johnson Block & Co.

Motion by Nelles, second by Boden, to accept the 2019 financial statements and audit results for the Village of Rockdale prepared by Johnson Block & Co. Motion carried 5-0.

- d. **Discussion and possible action to approve Fireworks Permit request from Deanna Garcia at Rockdale Bar and Grill for July 3, 2020. Motion** by Boden, second by Halvorson, to approve the Fireworks Permit request from Deanna Garcia at Rockdale Bar and Grill for July 3, 2020. Motion carried 5-0.
- e. Discussion and possible approval of Class "B" Beer and Class "B" Liquor License to Deanna Garcia, Agent, dba at Rockdale Bar and Grill LLC.

Motion by Hynes, second by Meyers, to approve a Class "B" Beer and Class "B" Liquor License to Deanna Garcia, Agent, dba at Rockdale Bar and Grill LLC contingent upon payment of a bill. Motion carried 5-0.

 f. Discussion and possible approval of Cigarette and Tobacco License for Deanna Garcia, dba at Rockdale Bar and Grill LLC. Motion by Boden, second by Halvorson, to approve a Cigarette and Tobacco License for Deanna Garcia, dba at Rockdale Bar and Grill LLC. Motion carried 5-0. g. Discussion and possible approval of Operator's Licenses for Sarah Zeimet, Erin Dorn, Melody Gulseth, Marti-Lynn Castle, Heather Pupp, Nicole Thordson and Stephanie Boldt.

Motion by Meyers, second by Boden, to approve Operator's Licenses to Sarah Zeimet, Erin Dorn, Melody Gulseth, Marti-Lynn Castle, Heather Pupp, Nicole Thordson and Stephanie Boldt. Motion carried 5-0.

h. Discussion and possible action regarding brush/yard waste drop-off site.

Discussion took place about options in controlling dumping problem. We could install cameras, have certain hours and patrolled, or install signage. It was the consensus of the Board to check into the cost of a sign to indicate "For Rockdale Residents Only". Place on next month agenda.

i. Discussion and possible action regarding collapsed culvert at Jones/Benton on Community Center property.

Village Board reviewed letter from General Engineering at the options available. It was decided to check with Tom Hensel of T&T Stone to see what his recommendation would be and see what cost estimates he could provide. Place on next month agenda.

- 12. Public Comment Two Minute Limit Per Person. None
- 13. Correspondence.
 - a. General Engineering May 2020 Report Placed on file.
 - b. **DNR announcement of 2020 Recycling Grant Award of \$824.76.** Placed on file.
- 14. **Discussion and possible approval of Treasurer's Report/Approval of Bills. Motion** by Meyers, second by Nelles, to approve the Treasurer's Report and checks #6647 - #6659, EFT and ACH in the amount of \$9,127.63. Motion carried 5-0.
- 15. **Discussion and possible approval of General Village Bank Reconciliations. Motion** by Hynes, second by Meyers, to approve the General Village Bank Reconciliations for May 2020. Motion carried 5-0.
- 16. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills. Motion** by Boden, second by Halvorson, to approve checks #5972 - #5979 in the amount of \$10,395.89. Motion carried 5-0.
- 17. **Discussion and possible approval of Sewer Bank Reconciliations. Motion** by Halvorson, second by Hynes, to approve the Sewer Bank Reconciliations for May 2020. Motion carried 5-0.

18. Any Other Business.

Clerk-Treasurer Dieckhoff indicated that the playground area can now be open and closed signs removed.

Meyers indicated that she has received a complaint regarding speeders on Water Street between the hours of 6:00 a.m. - 8:00 a.m. Monday through Friday. Village should check with the police to see if they can patrol during that time frame.

Boden was asked if a chicken license was applied for at 134 Benton Street. Clerk-Dieckhoff indicated that a letter as mailed requesting that an application be filled out and returned for Village Board approval.

19. **Adjournment. Motion** by Nelles, second by Meyers, to adjourn at 6:50 p.m. Motion carried 5-0.

Respectfully Submitted, Linda L. Dieckhoff Clerk-Treasurer