

**Village of Rockdale
Board Meeting Minutes
April 20, 2020**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Jeri Boden, Alicia Hynes and Cynthia Meyers
Village Board Members Absent: Sandra Yearman (excused)
Others Present: Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed everyone present.
 - a. Open Book – Tuesday, April 28, 2020 from 4:30 p.m. to 6:30 p.m.
 - b. Board of Review – Monday, May 18, 2020 from 5:00 p.m. to 7:00 p.m.
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.**
8. **Discussion and possible approval of Village Board draft minutes of March 16, 2020.**
Motion by Boden, second by Meyers, to approve the draft minutes of the March 16, 2020 meeting. Motion carried 4-0.
9. **Old Business.**
 - a. **Update on target survey.**
Clerk-Treasurer Dieckhoff updated board on recent mailing of surveys in March 2020. Mailed out 31 surveys and received 10 back. The results for all mailings were as follows:
 - Below Income Level – 33
 - Above Income Level – 42
 - Total Number of Persons – 189With the above results, the Village will not qualify for any funding.
 - b. **Discussion and possible action regarding appointment of Planning Commission member to complete term for open seat ending April 1, 2021.**
It was indicated last month that there may be two possible candidates willing to serve on the Planning Commission. We will contact each one and

request that they submit a letter of interest. Place appointment of Plan Commission Member on May agenda.

c. **Approval from Capital Area Regional Planning Commission to work on Village of Rockdale Comprehensive Plan update.**

The Capital Area Regional Planning Commission board approved working with the Village of Rockdale in updating our Comprehensive Plan.

10. **New Business.**

a. **Oath of Office for Village Trustees Jeri Boden and Alicia Hynes.**

Clerk-Treasurer Dieckhoff gave the Oath of Office to Boden and Hynes.

b. **Letter of resignation from Village Trustee Sandra Yearman.**

Village Board accepted letter of resignation from Sandra Yearman. Village Board members will get the word out about vacant position and notice will be posted on Village website.

c. **Discussion and possible action regarding driveway permit for 315 Merchant Street.**

Motion by Hynes, second by Nelles, to approve driveway permit for 315 Merchant Street contingent upon complying with Village Code. Motion carried 4-0.

11. **Public Comment – Two Minute Limit Per Person.** None

12. **Correspondence.**

a. **General Engineering – March 2020 Report** – Placed on file.

b. **Cambridge Foundation** - The Village did not receive any funding from the foundation. Letter placed on file.

c. **Badgerland Disposal letter regarding bulk pick up** - Placed on file

13. **Discussion and possible approval of Treasurer's Report/Approval of Bills.**

Motion by Hynes, second by Meyers, to approve the Treasurer's Report and checks #6610 - #6631, EFT and ACH in the amount of \$11,544.55. Motion carried 4-0.

14. **Discussion and possible approval of General Village Bank Reconciliations.**

Motion by Nelles, second by Boden, to approve the General Village Bank Reconciliations for March 2020. Motion carried 4-0.

15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**

Motion by Meyers, second by Boden, to approve checks #5959 - #5965 in the amount of \$52,190.08. Motion carried 4-0.

16. **Discussion and possible approval of Sewer Bank Reconciliations.**

Motion by Boden, second by Meyers, to approve the Sewer Bank Reconciliations for March 2020. Motion carried 4-0.

17. **Any Other Business.**

Drake Larson of 325 Benton Street was following up on removal of dead tree. Clerk-Treasurer to obtain estimates on tree removal and bring back to Village Board next month.

Nelles indicated that there was a Fire Commission Meeting and that the Village will be receiving a letter explaining why improving the station is needed and why we should continue on planning. The Fire Commission did not receive any funding from the Cambridge Foundation.

18. **Closed Session pursuant to Wisconsin Statutes Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility over (Village Clerk-Treasurer).**

Motion by Nelles, second by Hynes, to go into closed session pursuant to Wisconsin State Statute Section 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercised responsibility over (Village Clerk-Treasurer). A roll call vote was taken with all board members voting aye. The board went into closed session at 6:30 p.m.

The Village Board reviewed two applications received. Clerk-Treasurer to set up appointments for Monday, April 27, 2020 for 5:30 p.m. and 6:30 p.m. Alternate day would be Tuesday, April 28, 2020 for 7:00 p.m. and 8:00 p.m.

19. **Return to Open Session.**

Motion by Hynes, second by Boden, to return to Open Session at 6:40 p.m. Motion carried 4-0.

20. **Discussion and possible action regarding items from Closed Session.**

Motion to Hynes, second by Nelles, that Clerk-Treasurer Dieckhoff is to set up appointments for the Village Board to conduct interviews for the Clerk-Treasurer position on Monday, April 27 or Tuesday, April 28.

21. **Adjournment. Motion** by Nelles, second by Meyers, to adjourn at 6:42 p.m. Motion carried 4-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer