

**Village of Rockdale  
Board Meeting Minutes  
January 18, 2021**

**Caucus for the Village of Rockdale**

President Nelles called the Caucus for the Village of Rockdale to order at 6:00 p.m.

President Nelles asked for a call for an election of officials to conduct the caucus. Nominations will be taken from the floor.

**Motion** by Julie Nelles, second by Sarah Halvorson, to nominate Jeri Boden to chair the caucus. Motion carried 5-0.

Chairperson Jeri Boden asked for nominations for the Village President position. **Motion** by Sarah Halvorson, second by Jeri Boden, to nominate Julie Nelles. Are there any more nominations?

After calling for other nominations and hearing none, Chairperson Jeri Boden declared the nominations for Village President closed. Motion carried 5-0.

Chairperson Jeri Boden asked for nominations for the Village Trustee positions. **Motion** by Julie Nelles, seconded by Cynthia Meyers, to nominate Sarah Halvorson. **Motion** by Sarah Halvorson, second by Alicia Hynes, to nominate Cynthia Meyers. Are there any more nominations?

After calling for other nominations and hearing none, Chairperson Jeri Boden declared the nominations for Village Trustees closed. Motion carried 5-0.

Ballot placement for Trustees was drawn as follows: #1 Cynthia Meyers and #2 Sarah Halvorson.

**Motion** by Jeri Boden, second by Julie Nelles, to close caucus at 6 10: p.m. Motion carried 5-0.

The nominees met with Clerk-Treasurer Dieckhoff immediately after the caucus to receive a written Notice of Nomination at Caucus, complete a Receipt of Notice of Nomination and receive the Declaration of Candidacy and Campaign Finance Registration Statement. All nominees were advised that the completed forms are due back to the Clerk-Treasurers office within five days of their Notice of Nomination.

**Regular Village Board Meeting**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:30 p.m. in the Robert M. Smithback Community Center.
2. **Attendance Roll Call.**  
Village Board Members Present: Julie Nelles, Jeri Boden, Cynthia Meyers, Alicia Hynes and Sarah Halvorson  
Village Board Members Absent: None

Others Present: Lukasz Lyzwa (General Engineering), Terri Van Den Einde and Linda Dieckhoff

3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**  
President Nelles welcomed all visitors.
  - a. Property Tax Bills – First Installment due by January 31, 2021
  - b. Spring Primary Election – February 16, 2021
  - c. Comprehensive Master Plan Public Hearing – February 18, 2021 at 5:00 p.m.
  - d. Spring Election – April 6, 2021
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.** Lukasz presented preliminary cost estimates and drawings for the 2021 Benton street project. Bidding estimates will be brought back for the March meeting.
8. **Discussion and possible approval of Village Board draft minutes of December 21, 2020.**  
**Motion** by Boden, second by Nelles, to approve the draft minutes of the December 21, 2020 meeting. Motion carried 5-0.
9. **Old Business.**
  - a. **Discussion and possible action regarding quote for Community Center door replacement.**  
**Motion** by Nelles, second by Halvorson, to approve the quote and move forward with project from Stellar Contracting in the amount of \$4,865 for the Community Center door replacement. Motion carried 5-0.
  - b. **Discussion and possible action regarding paper notice for replacement of Clerk-Treasurer.**  
**Motion** by Boden, second by Meyers, to extend notice for replacement for Clerk-Treasurer by placing a paper notice ad in the Cambridge News for two weeks and on Indeed .com. Motion carried 5-0.
10. **New Business.**
  - a. **Discussion and possible action regarding Advisory Referendum for Addition and Remodel of the Fire Station.**  
**Motion** by Nelles, second by Boden, to approve the Advisory Referendum for Addition and Remodel of the Fire Station not to exceed \$148,850. Motion carried 5-0.
  - b. **Discussion and possible approval of added insurance coverage for the Village of Rockdale.**  
**Motion** by Hynes, second by Halvorson, to add the crime policy at a cost of \$397 per year . Motion carried 5-0.

- c. **Discussion and possible action regarding Badger Basement winter special regarding Community Center repairs.**

Invite Badger Basement to come to our February 18 meeting and see if they could extend the special until March meeting. We should also obtain more quotes.

11. **Public Comment – Two Minute Limit Per Person.**

12. **Correspondence.**

- a. **General Engineering – December Report** – Placed on file.

13. **Discussion and possible approval of Treasurer's Financial Reports (August – December 2020).**

**Motion** by Hynes, second by Nelles, to approve the Financial Report for August 2020.

Motion carried 5-0.

**Motion** by Halvorson, second by Boden, to approve the Financial Report for September 2020. Motion carried 5-0.

**Motion** by Meyers, second by Nelles, to approve the Financial Report for October 2020. Motion carried 5-0.

**Motion** by Nelles, second by Halvorson, to approve the Financial Report for November 2020. Motion carried 5-0.

**Motion** by Meyers, second by Boden, to approve the Financial Report for December 2020. Motion carried 5-0.

14. **Discussion and possible approval of Bills (August – November 2020 and January 2021).**

**Motion** by Boden, second by Meyers, to reapprove checks #6674 - #6692 and ACH in the amount of \$5,283.50 for August 2020. Motion carried 5-0.

**Motion** by Meyers second by Nelles, to approve checks #6693 – #6727 and ACH in the amount of \$11,573.18 for September 2020. Motion carried 5-0.

**Motion** by Halvorson, second by Boden, to approve checks #6728 - #6741 and EFT in the amount of \$6,085.78 for October 2020. Motion carried 5-0.

**Motion** by Boden, second by Halvorson, to approve checks #6742 - #6758 in the amount of \$31,608.27 for November 2020. Motion carried 5-0.

**Motion** by Nelles, second by Boden, to approve checks #6779 - #6799 in the amount of \$84,912.22 for January 2021. Motion carried 5-0.

15. **Discussion and possible approval of General Village Bank Reconciliations (August – December 2020).**

**Motion** by Hynes, second by Halvorson, to approve the Bank Reconciliations for August 2020. Motion carried 5-0.

**Motion** by Boden, second by Hynes, to approve the Bank Reconciliations for September 2020. Motion carried 5-0.

**Motion** by Halvorson, second by Boden, to approve the Bank Reconciliations for October 2020. Motion carried 5-0.

**Motion** by Meyers, second by Hynes, to approve the Bank Reconciliations for November 2020. Motion carried 5-0.

**Motion** by Boden, second by Nelles, to approve the Bank Reconciliations for December 2020. Motion carried 5-0.

16. **Discussion and possible approval of Village of Rockdale 2020 Annual Report.**  
**Motion** by Nelles, second by Meyers, to approve the Village of Rockdale 2020 Annual Report. Motion carried 5-0.
17. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**  
**Motion** by Hynes, second by Boden, to approve checks #6015 - #6018 in the amount of \$921.63. Motion carried 5-0.
18. **Discussion and possible approval of Sewer Bank Reconciliations.**  
**Motion** by Boden, second by Nelles, to approve the Sewer Bank Reconciliations for December 2020. Motion carried 5-0.
19. **Any Other Business.**  
Discussed the snow removal complaint that was received.  
  
Nelles updated the board that the Cambridge Fire Department has scheduled the replacement of fire engine 5 at a cost of \$518,738. Commission has submitted a grant to the Cambridge Foundation for \$100,000. The Commission will also receive any money for the sale of the old truck. Delivery would be in 2022.
20. **Adjournment.** **Motion** by Hynes, second by Meyers, to adjourn at 8:15 p.m. Motion carried 5-0.

Respectfully Submitted,  
Linda L. Dieckhoff  
Clerk-Treasurer