

**Village of Rockdale
Board Meeting Minutes
April 15, 2019**

1. **Call Meeting to Order.** Village Board President Nelles called the regular meeting of the Rockdale Village Board to order at 6:00 p.m. in the Robert M. Smithback Rockdale Community Center.
2. **Attendance Roll Call.**
Village Board Members Present: Julie Nelles, Nicholas Castle, Jeri Boden and Sandra Yearman
Village Board Members Absent: Alicia Hynes
Others Present: Ellie Schemenauer, Cynthia Meyers, Terri Van Den Einde and Linda Dieckhoff
3. **Announce Meeting/Reminder for Attendees to Sign In.** President Nelles announced the meeting and reminded attendees to sign-in.
4. **Acknowledgement of Meeting Notice/Posting.** Clerk-Treasurer Dieckhoff confirmed the meeting had been properly posted.
5. **President's Welcome/Announcements.**
President Nelles welcomed all visitors.
 - a. Open Book will be held April 29, 2019 from 10:00 a.m. to 12:00 noon.
6. **Preview of Agenda.** No changes.
7. **Public Comment – Two Minute Limit Per Person.**
Ellie Schemenauer asked if we had spring cleanup. We do not have a scheduled clean up but if anyone calls in and needs help, we will try to obtain volunteers.

Ellie also expressed concerned about property condition located at 306 Sheldon Street. With houses in immediate area on the market, this could be a detriment in selling the properties.

Ellie also indicated there has been a van parked at 117 Exchange Street for about ten years that hasn't been moved.
8. **Discussion and possible approval of Village Board draft minutes of March 18, 2019.**
Motion by Castle, second by Yearman, to approve the draft minutes of the March 18, 2019 meeting. Motion carried 4-0.

9. **Old Business.**
 - a. **Discussion and possible action regarding appointment of Deputy Clerk-Treasurer.**
Motion by Nelles, second by Castle, to authorize approval for Clerk-Treasurer Dieckhoff to appoint a Deputy Clerk in case of an absence.
Motion carried 4-0.
10. **New Business.**
 - a. **Oath of Office for Village President Julie Nelles and Trustees Cynthia Meyers and Sandra Yearman.**
Clerk-Treasurer Dieckhoff gave the Oath of Office to Nelles, Meyers and Yearman.
 - b. **Discussion and possible action to approve bank account signers**
Motion by Boden, second by Castle, to designate Julie Nelles, Sandra Yearman, Linda Dieckhoff and Terri Van Den Einde as bank account signers. Motion carried 4-0.
 - c. **Discussion and possible action regarding leaf and brush pick-up.**
At the Village Board June meeting, the board should review a letter to be mailed with the July sewer bills regarding leaf and brush pick-up.
 - d. **Discussion and possible action regarding street sweeping.**
Motion by Boden, second by Nelles, to approve street sweeping for 2019.
Motion carried 4-0.
 - e. **Discussion and possible action regarding attendance at Town Officials Workshop.**
No one interested in attending and placed on file.
 - f. **Discussion and possible action regarding committee appointments to the Plan Commission, Zoning Board of Appeals and Sewer.**

Motion by Nelles, second by Yearman, to appoint Jody Wolf and Jim Hynes to Plan Commission for three year terms starting April 1, 2019 and ending March 31, 2022. Motion carried 4-0.

Motion by Nelles, second by Boden, to appoint Todd Sackman and Eleanor Schemenauer to Zoning Board of Appeals for three year terms starting May 1, 2019 and ending April 30, 2022. Motion carried 4-0.

Motion by Nelles, second by Yearman, to appoint Steve Andersen and Carl Rucks to Sewer Commission for two year terms starting April 2019 and ending April 2021. Motion carried 4-0.

- g. **Discussion and possible action regarding draft Request for Proposal (RFP) for Solid Waste and Recycling Collection Services.**
Reviewed draft and will update when ready to send out. Clerk-Treasurer to coordinate with the Village of Cambridge and submit requests at the same time to possibly help receive better bids.
- 11. **Public Comment – Two Minute Limit Per Person.** None.
- 12. **Correspondence.**
 - a. **General Engineering – March 2019 Report.** Placed on file.
- 13. **Discussion and possible approval of Treasurer’s Report/Approval of Bills.**
Motion by Castle, second by Yearman, to approve the Treasurer’s Report and checks #6430 - #6455, ETF and ATM in the amount of \$12,828.70. Motion carried 4-0.
- 14. **Discussion and possible approval of General Village Bank Reconciliations.**
Motion by Nelles, second by Boden, to approve the General Village Bank Reconciliations for March 2019. Motion carried 4-0.
- 15. **Discussion and possible approval of Sewer Clerk Report/Approval of Bills.**
Motion by Boden, second by Castle, to approve checks #5891 - #5895 in the amount of \$51,349.23. Motion carried 4-0.
- 16. **Discussion and possible approval of Sewer Bank Reconciliations.**
Motion by Castle, second by Yearman, to approve the Sewer Bank Reconciliations for March 2019. Motion carried 4-0.
- 17. **Any Other Business.**
Nelles indicated that there was a quarterly Fire Commission meeting. The Cambridge Foundation has awarded a 2019 grant check to the Fire Commission in the amount of \$27,000. The Fire Commission also received a check in the amount of \$54,000 that was previously granted for bituminous replacement. Both of these checks totaling \$81,000 are to be used toward the acquisition of the ordered fire truck. The lease agreement for the fire truck has been signed.
- 18. **Adjournment.** **Motion** by Yearman, second by Boden, to adjourn at 7:05 p.m. Motion carried 4-0.

Respectfully Submitted,
Linda L. Dieckhoff
Clerk-Treasurer